



October 12, 2015

Dear School Administrator,

Thank you for participating in the Alameda County Safe Routes to Schools (SR2S) program. In addition to bike and pedestrian educational activities and fun events like Walk & Roll to School Day, we collect data about how students travel to and from school through student travel tallies conducted each fall and spring. Tallies are conducted in class through a brief 5 minute show-of-hands classroom survey. Information provided by this survey will help bring more effective biking and walking safety programming to your school. Included in this packet are tally sheets for use by your teachers and a sample completed tally for reference.

**PLEASE COMPLETE THE STUDENT SURVEY BY October 30<sup>th</sup>.**

#### **Instructions for Conducting Student Surveys**

- **Please gather data** for two consecutive days of travel information. [Excluding Mondays]
- For this student survey, teachers will ask students to raise their hand to indicate how they travel to and from school.
- Please select two classrooms in each grade to conduct the surveys. Classrooms should be randomly chosen. The same classes that are surveyed now should be surveyed at the end of the school year.
- Review the tally sheet and instructions with teachers in advance of asking them to conduct the survey.
- We recommend that you use morning announcements to remind teachers to conduct the surveys.
- Have teachers return completed surveys to your office or collect them from teachers.
- ***If you cannot complete the student travel hand tallies (or are in need of assistance), please contact us at [surveys@alamedacountysr2s.org](mailto:surveys@alamedacountysr2s.org).***

**PLEASE KEEP THESE RETURN INSTRUCTIONS**

#### **Instructions for returning Alameda Safe Routes to Schools Student Surveys**

- Please use the self-addressed and stamped envelope to return the surveys, or
- Scan and email the surveys to [surveys@alamedacountysr2s.org](mailto:surveys@alamedacountysr2s.org), or
- Fax the surveys to 510-788-6465
- **All surveys should be returned by October 30<sup>th</sup> or earlier.**
- If you mail the surveys back, please email or call to let us know to expect them at 510-540-5008 or [surveys@alamedacountysr2s.org](mailto:surveys@alamedacountysr2s.org).

Return address:  
Attn: Alameda County SR2S Surveys  
100 Webster Street, Suite 300  
Oakland, CA 94607



# Safe Routes To Schools Student Survey Sheet

District Name: \_\_\_\_\_

School Name: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Date: \_\_\_\_\_

Number of Students Enrolled in Class: \_\_\_\_\_

1. Please note the weather.
2. Read all choices aloud before asking students to raise their hands. Please explain that riding in a car to school with a relative counts as carpooling if you don't both live at the same house. Please ask your students **how they arrived at school yesterday** and **how they got home yesterday**. Then please ask your students **how they arrived at school today** and **how they plan to get home** (This can be done at the same time).
3. Check to confirm that the total for each row matches the total number of students enrolled.

	Weather S=Sunny R= Rainy O= Over- cast F=Frost	Walk	Bike	School Bus	Family Vehicle (only with children from your own family)	Carpool (with children from outside their household)	Public Transit (city bus, BART, etc.)	Other (skate board, scooter, etc.)	# Absent	Total
Yesterday AM										
Yesterday PM										
Today AM										
Today PM										

List any disruptions, scheduled activities or unusual travel conditions before or after school that may impact these counts.

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Please complete survey and return to SR2S by Friday October 30, 2015.

Thank you for your participation!





# Safe Routes To Schools Student Survey Sheet

District Name: Alameda USD

School Name: Lincoln Elementary

Teacher Name: Jane Smith

Grade: 3

Date: 9/17/2014

Number of Students Enrolled in Class: 22

4. Please note the weather.
5. Read all choices aloud before asking students to raise their hands. Please ask your students **how they arrived at school yesterday and how they got home yesterday**. Then please ask your students **how they arrived at school today and how they plan to get home** (This can be done at the same time).
6. Check to confirm that the total for each row matches the total number of students enrolled.

Number should match

	Weather S=Sunny R= Rainy O= Over-cast F=Frost	Walk	Bike	School Bus	Family Vehicle (only with children from your own family)	Carpool (with children from outside their household)	Public Transit (city bus, BART, etc.)	Other (skate board, scooter, etc.)	# Absent	Total
Yesterday AM	S	3	2	1	9	4	0	1	2	22
Yesterday PM	S	2	2	1	8	6	0	1	2	22
Today AM	O	1	2	0	8	8	2	0	1	22
Today PM	S	2	1	0	8	6	4	0	1	22

Thank you for your participation!



METROPOLITAN  
TRANSPORTATION  
COMMISSION